



Lehigh University Student Senate
Summary of New Allocations Rules and Guidelines for Student Organizations

- ❖ Redesign of the fundamental designation of clubs
 - Removal of static Major and Minor club designation
 - Inclusion of movable, more objective tiers called Affiliated, Registered, and Sponsored
 - Allow for greater flexibility for clubs as they can change size over time

- ❖ Overhaul of how clubs apply for funding
 - Registered and Affiliated Clubs:
 - Start with an Annual Allocated amount of funding to start the academic year
 - Allowed to apply for advanced planning funds for specific events in the beginning of the fiscal year
 - Apply for supplemental funding throughout the fiscal year to support continual events, past the initial amount
 - Approvable and non-Approvable items/events outlined in guidelines
 - Sponsored Clubs
 - Submit proposed budgets for the following academic year and a quality review to Allocations each spring
 - At the end of the academic year, present their actual budget to club affairs, detailing how funds were spent.

- ❖ Newly Recognized Student Organizations
 - Organizations may obtain additional funding on top of the one-time start-up funding amount of \$100 through a Supplemental Funding Request

- ❖ Rollover funds
 - All student organizations are able to rollover up to 10% of their Annual Allocation of Student Senate funds in the current fiscal year for use in the subsequent fiscal academic year
 - Must be approved by The Student Senate
 - Can rollover more than 10% under special circumstances

- ❖ Sponsored Organization's Proposed Budgets
 - Must include the following
 - The organization's bLUeprint
 - Objectives and current/future plans
 - Review of all expenditures in the current year
 - Costs for all scheduled events in the upcoming year